

GEN11

Business Management Skills

This course provides participants with an understanding of project management, reports analysis, and cost analysis for small businesses.

delivery mode

2 + 2 + 2 day course - **21-22 June, 22-23 July, and 30-31 August** in Auckland (MIT venue)

who should attend

All employees who have responsibility for project management, information analysis and budget maintenance and forecasting.

contributes to (qualifications)

Plastics Processing Technology Level 5 (Diploma)
Plastics Processing Technology (Technical) Level 4
Plastics Processing Technology (Production) Level 3
Glass Container Manufacturing (Levels 3 and 4)
Business (First Line Management) Level 4
Plastics Materials (Levels 2, 4 and 5)

prerequisites

Nil

includes the following unit standards

Unit Standards	Level	Credits	Description
25463	5	10	Manage a plan to achieve organisational objectives
9685	5	5	Write an analytical report
6409	5	5	Establish costs, prices, and conditions for providing products and/or services for a small business.
Total Credits		20	

alternative date / venues

For alternative dates or extra course details see our course calendar or our website www.pampito.org.nz

prices

Standard Price in 2010 is **\$2833 (incl GST)** in Auckland

We have three pricing options

Standard prices: These are listed on our course calendars and website

Early bird prices: 9% discount available if payment is received 3 weeks prior to course date

Rebated Prices: up to 40% subsidy when 12 or more participants attend a course

A minimum of 8 participants are required for courses to go ahead. Courses may be rescheduled if numbers are insufficient.